

HOA Board Meeting Minutes

January 5th, 2020

Location: Orchard Lake Clubhouse

Board members present: Mike, Dennis, David, Ashley, Krystal, & Phyllis

Board members absent: none

Call to order: 2:30 PM

Meeting Topics:

- Agenda was set to discuss Budget, 2020 dues, elections, and future meetings.
 - Board voted unanimously to approve 2020 dues at \$600 per year.
 - Board voted unanimously to schedule all future Board meetings on 2nd Thursday monthly.
 - Hours set for 7:PM - 8:PM, with exceptions expected, starting February 13th.
 - Meetings are public, but residents will be asked to submit written questions prior.
 - **AI:** David to schedule on calendar as discussed
 - Board voted unanimously to schedule annual HOA meeting on February 29th, 10:AM - 12:PM.
 - Budget, elections, and Q/A to be held together.
 - **AI:** Phyllis to schedule and confirm with Library
- Discussed Budget in greater detail by line item.
 - Board wants to move forward with replacing/repairing pool gate with key fob system.
 - **AI:** Krystal to follow up with Key Fob installation package and get bids from Kent.
 - **AI:** Krystal to investigate extra cost present on AT&T bill, and inquire on cost for internet.
 - Board voted unanimously to increase yearly social committee budget to \$400.
 - Discussed landscaping budget, 2019 expenditures, and 2020 bids.
 - Landscaping committee to help with Pinestraw labor cost = significant savings.
 - **AI:** Ashley still getting additional bids to narrow down options for 2020.
 - No budget for Termite Bond, and this was amended with expected annual cost of \$190.
 - **AI:** Phyllis to investigate current bond with NorthWest Exterminating???
 - **AI:** Phyllis to get additional quotes from other companies for termite bond.
 - Budget amended to include web hosting/domain annual fees of \$100.
 - Budget amended to include HVAC annual maintenance contract of \$157.
- Board voted unanimously to approve amended budget for 2020.

Meeting adjourned: 5:05 PM