

HOA Board Meeting Minutes

June 4th, 2020

Location: Zoom & Clubhouse

Board members present: Phyllis Moy, David Boring, & Anna Purcella-Doll. (Special Guest: Mike Britt)

Board members absent: Charles Smith

Roll Call & Call to order: 7:02 PM

Meeting Topics:

- Approval of minutes from May 14th meeting
- Committee / Officer Updates:
 - ARC: Will continue to highlight ARC guidelines in quarterly newsletter to *remind* residents
 - LBC: Trench repair complete with curb cut out, working great.
 - SEC: Food trucks were successful, but with restaurants now open no longer necessary.
 - Treasurer: Biggest account receivable debt has been paid in full.
- Newsletter was sent out to all residents and posted on Facebook / Website (Thanks Anna!!!)
- Reserve Study (already budgeted for 2020) proposed by David.
 - Unanimously approved to move forward. **AI:** Phyllis to contact PMI and begin the process.
- Clear Balances under \$10 proposed by Phyllis.
 - Unanimously approved to move forward. **AI:** Phyllis to contact PMI and settle accounts.
- Termite bids received by Anna from Arrow & Northwest.
 - Northwest was more expensive than Arrow; however, Northwest is vested in the hood.
 - **AI:** Anna to reach out to Northwest and see if they'll match Arrow's quote.
- Firepit vote on Facebook by residents was to repair/replace.
 - **AI:** Mike to own the process and look for quotes and volunteers.
- Opening Pool Proposal:
 - Required to follow CDC & DPH guidelines per Governor's Executive Order.
 - Open: Thursday - Sunday; 10:AM - 8:PM. Closed when no monitor is available.
 - Use provided waiver to cover HOA, board, officers, and volunteers from liability.
 - Only residents (in good standing) who have signed a waiver will be permitted access.
 - 2 hr time limit enforced if maximum occupancy is reached.
 - Monitors enforcing waiver list, sanitation, temp checks, time limit, and social distancing.
 - Pool furniture to remain locked. Residents will be instructed to bring their own chairs.
 - Trash Bags over the water fountains, water turned off if possible.
 - Print sanitation guidelines, laminate, post where possible.
 - No one under 18 permitted w/o qualified resident parent/guardian.
 - No inflatables permitted, but personal flotation devices allowed.
 - Monitor to have a log of name, signature, address, temperature, and time entered/exited.

Meeting adjourned: 9:44 PM