

HOA Board Meeting Minutes

14 April 2022

Call to Order/Roll Call @ 7:05 p.m.

- Board member present: Phyllis, Megan, Melissa
- Other residents in attendance: none
- Approval of Minutes from 14 March by Melissa, second by Megan

Officer Reports

1. **President: Phyllis Moy**

- a. No old business

2. **Vice President: Judy Williams**

- a. No old business

3. **Treasurer: Megan Hyde**

- a. Needs to reconcile first quarter and check outstanding accounts
- b. Will do both for the next meeting

4. **Secretary: Melissa Boyle**

- a. No old business

Committee Reports

1. **Architectural Review Committee (ARC) - Judy (Phyllis reported)**

- a. Approved Fence - resident at 4570 Orchard View Way
- b. Approved different house paint - resident at 4720 Orchard Park
- c. No pending requests

2. **Safety & Security (SSC) - Phyllis**

- a. Would like to have a volunteer
- b. Responsibilities: Coordinate neighborhood watch, playground safety, street light maintenance, send monthly report to Phyllis by 1st Thursday of the month

3. **Pool/Clubhouse Committee (PCC) - Mike (Phyllis reporting)**

- a. PMI vendor is scheduled to pressure wash

4. **Beautification/Landscaping Committee (BLC) - Dean (Phyllis)**

- a. Phyllis said Dean was going to continue
- b. Yard of the month will start up in May
- c. Melissa asked about work day since it was spring
 - i. Board decided Saturday, May 14 @ 9 a.m.
 - ii. This led to discussion about social activities since COVID seemed to be "over"

5. **Social Committee - Megan**

- a. Megan would like to give up since business is picking up
- b. Committee does not have a budget. Melissa suggested several events their old HOA use to hold: Easter egg hunt, opening day pool party, end of school year ice

cream social, Memorial/July 4/Labor Day covered dish parties (HOA supplied the meat/cookout; residents brought sides & desserts)

- c. Phyllis asked Megan to look at next year's budget; adjust/add for 4 events/year
- d. Phyllis will call ice cream truck vendor about coming to pool on 5/14. May have a pool party after workday - maybe 1-3?

Old Business

- Revisions/Clarifications of the ARC Guidelines voted, accepted, and up on website

New Business

1. New Board
 - a. Need pictures for website and introductions in newsletter
 - b. Megan offered to do a headshot for Melissa
 - c. Phyllis will get Melissa access to website/gmail account
2. ARC Chair and new format for managing
 - a. PMI will handle what is covered in regards to covenant issues and will communicate with the residents
 - b. Chair would coordinate with PMI
3. New management of fines
 - a. If assessment are not paid in a timely manner, accounts will be sent to collection.
4. New delegation of committees
 - a. Will publish the need for chairs of committees for monthly newsletter
 - b. In newsletter, will ask for volunteers
5. Internet option
 - a. Phone bill is \$100/month but Stephanie (PMI) feels she can get it less
 - b. Phyllis requesting a quote
6. Will send the email from PMI HOA Modification form PMI to Melissa to update for Orchard Park use.
7. We will check with residents who have school age children about coordinating end of school year ice cream social

Announcements/Remarks

- Next board meeting scheduled for Thursday, 12 May 2022
- Motion to adjourn by Megan, second by Melissa, motion carried
- Adjourned at 7:58 p.m.